

Purley Bury Tennis Club - Hire of the Club House

TERMS AND CONDITIONS OF HIRING – COMMERCIAL LETTINGS

DEFINITIONS

The Hirer	The person actually making the booking and /or any organisation represented by that person and the person present hiring who represents any of the foregoing. The Hirer must be a member of the Club and over the age of 18. Social memberships are available at £15. The hirer must be present for the entire duration of the event including any preparation time when the premises are made available to them before the event.
The Club	Purley Bury Tennis Club and its subsidiary, PBTC Social Limited
Staff	Approved members selected by the directors of PBTC Social Limited
Premises	All land and buildings within the perimeter fences and hedges of the grounds of the Club situated at 53a Purley Bury Avenue, Purley, Surrey, CR8 1JF
Playing Surfaces	All tennis courts
Member	Any member of the Club

TERMS AND CONDITIONS

In order to keep the clubhouse and grounds in a safe, clean and well maintained condition, to ensure that all members and other users enjoy the facilities and to enable the administration of client bookings efficiently we have the following Terms and Conditions. Making a booking is conditional on the acceptance of these Terms and Conditions by the Hirer, and the Hirer undertakes to ensure that he/she and all his/her guests comply with these.

The club reserves the right not to hire the facilities where it appears that is so doing it would not be in the interests of the club or likely to bring it into disrepute or upset the neighbours.

- 1) The following are NOT permitted;
 - a) Smoking anywhere in the premises except in the designated area as signposted in the car park. Smoking is not allowed on the veranda under any circumstances.
 - b) The consumption of any alcohol other than that provided or purchased from the Club's bar. If anybody is found to be consuming drink they brought onto the premises they will be asked to leave.
 - c) Decoration of any part of the premises except with prior agreement by the club and where allowed they are only to be fixed with blue-tack or other non-marking means. Decorations are to be removed at the end of the function.
 - d) Possession or use of illegal drugs anywhere on the premises.
 - e) Gaming, raffles except by prior arrangement with the club.
 - f) Animals (except Guide Dogs).
 - g) The playing of all ball games.
 - h) Hirers and their guests including any children must keep within the Hired Facility which has been specifically booked. They are specifically not permitted in or on the following areas;
 - a. All tennis courts
 - b. All other buildings within the premises
 - c. The areas behind any of the buildings

- 2) The Hirer is responsible for controlling attendance at their event. A guest list should be provided in advance and any additional guests signed in on the night. The Hirer will be responsible for the conduct of all of their attendees. Staff will refer any matters of concern to the Hirer who shall ensure that these concerns are addressed and corrected.
- 3) The Hirer will be responsible for any costs incurred by the club resulting from damage to the premises or property of the club caused by the hirer or their guests during the period of the hire.
- 4) No alcohol to be consumed by anyone under the age of 18. Anyone who appears to be under the age of 25 must provide proof of age when consuming alcohol when asked by the staff.
- 5) Children under the age of 18
 - a) Parents / Guardians of children will be responsible for ensuring that, at all times whilst on club premises, the children are properly supervised.
 - b) Club staff and members may require children to cease any inappropriate behaviour. Club staff have the right to ask offending children and their parents/guardians to leave the premises (see 1h above).
- 6) Booking and Payment Arrangements.
 - a) Bookings will be confirmed on receipt of the required payment.
 - b) Final details, for example, number of guests to be confirmed 7 to 14 days prior to the event.
 - c) The Hirer is required to read and understand the Terms and Conditions and to sign the Declaration at the bottom of this document confirming their acceptance, at the time of confirmation of booking.
 - d) In the event of a cancellation the Hire Fee is non-refundable.
- 7) Property of the Hirer
The club does not accept responsibility for property or possessions of the Hirer or the Hirer's guests.

DECLARATION

I have read the above Terms and Conditions and accept responsibilities as the Hirer.

Signed: Date:

Print Name:

Address:

.....

Home Tel: Mobile: