**Purley Bury Tennis Club AGM 2000hrs 4 March 2020 - Agenda**

1. Confirm Quorum
2. Minutes of last AGM
3. Chairman’s report  
   - Progress and Succession
4. Treasurer’s Report  
   - Accounts 2018

- Succession

1. Bar Manager’s report

- New Director

1. Secretary’s Report

- Purley Bury Plan

- Maintenance Plan

- Budget 2020/21 (Treasurer)

1. Membership Secretary’s Report  
   - Membership and subs received 2019/20  
   - Subs proposed for 2020/21 and targets for membership

- Marketing plans

- Health declaration and emergency contact details

- Clubspark

1. Coach’s report
2. Captains’ reports

- Match practice

- Match practice fees

1. Social Coordinator’s report
2. Election of Trustees and appointment of Officers
3. Any other business