

# Maintenance Summary 2026

## Volunteers

Relaunch and refresh volunteer groups to carry out routine maintenance and tasks that are within their competence. Lynne to set up WhatsApp groups to facilitate this (telephone numbers confidential)

## Courts

### Essential

- Cleaning - Review March 2026
- Arrange visit with SurfaceLux to repair light controls and advise on maintenance as a matter of urgency
- Keep courts clear of debris
- Tense support wires at the croquet lawn end of Court 1 and the Club House end of Court 5
- Replace coat hooks behind Courts 4/5 and Court 2
- Replace notices re use of soft balls on practice wall
- MDL to replace missing ties on their banner by Court 5
- Reinstate notice board by gate to Court 2

### Desirable

Consider providing additional seating outside Coach's Building

## Grounds

### Essential

- Both sets of steps down to the croquet green are slippery. The soggy leaves need to be removed and the steps cleaned and new mats provided
- Clear debris from car park: tree branches, leaves, old boards etc
- Spring working party to tidy grounds
- Liaise with the Croquet Club on removal of/making safe old wiring and hoses which cross the steps down from the Tennis Club
- Repair and maintain external motion sensitive lights and lights on steps to bar - Lynne to check
- Clean wooden benches and picnic tables and apply a wood preservative - review the need for further treatment and cleaning the patio
- Review the need to prune the trees, remove the lower branches, and where possible remove the ivy growing on them
- Review the complaint from a neighbour about tree branches encroaching and also the shrubbery by the adjacent garage (is it ours?)
- Replace the 'own risk' notice that is loose in the carpark

## **Desirable**

- Lay concrete slabs between Club House and patio
- Consider planting yew hedge in gaps in hedge bordering Brancaster Lane

## **Top Building**

### **Essential**

- Install protective caging around lights. Check smoke alarm at the same time and move it to more accessible position - check with Katherine .
- Provide instructions on how to use heating controls and ensure frost setting is used - Lynne to check with Katherine
- The rendering on the left side of the building needs repair and repainting
- The rendering around the new veranda needs coating with damp proof paint and then painted
- Provide plug protectors

### **Desirable**

- Install deeper gutters and leaf proof brushes (Coach's Building too) - check whether all these have been done

## **Club House**

### **Essential**

- The wooden steps to the bar at the side of the Club House are starting to rot and need repair
- The area behind the bar needs a deep clean and the kitchen area renovated and redecorated
- Annual check of fire extinguishers June/July 2026
- Remove all obsolete items from windows
- Laminate kitchen electrical equipment notice
- Display current annual fire check certificate in bar
- PATs testing due 2026

### **Desirable**

- Seek advice on moss growing back on the roof in the shade of the trees - check with Katherine
- Repaint the corridor at the back and the mens and ladies toilets. Check progress with Katherine

### **Possible Bar refresh - Requirement to be agreed with Robbie and Nik. Possible convene a working party/set up a project**

- The area behind the bar needs a deep clean and the kitchen area renovated and redecorated

- Repair the base of the pillar towards the back end of the bar area
- The area behind the bar is difficult to keep clean and could be refitted to make it easier and fresh
- Replace the fridges
- Repaint seating area of bar
- Change locks and maintain accurate record of key holders

## **Health and Safety**

### **First Aid**

John to check contents of First Aid box, the whereabouts of the accident book and the currency of notices